



# Minnesota Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200  
St. Paul, MN 55104-3825  
(651) 643-3060 • Fax (651) 643-3072  
TDD (651) 297-2100  
[www.post.state.mn.us](http://www.post.state.mn.us)

## **Pre-employment Psychological Evaluation Guidelines**

According to *Minnesota Rules*, Chapter 6700.0700, Subpart 1, a person eligible to be licensed must meet several minimum selection standards before being appointed to the position of peace officer. Section H., defines the standards for a pre-employment psychological evaluation as, “An evaluation, including an oral interview, shall be made by a licensed psychologist to determine that the applicant is free from any emotional or mental condition which might adversely affect the performance of the peace officer duties.”

The following procedure and evaluation guidelines are recommended as an outline for the pre-employment psychological evaluation process used for hiring peace officers.

### **Procedure Guidelines**

Pre-employment psychological evaluations should be used as one component of the overall selection process. The evaluation should be conducted after the background investigation is completed.

It is best practice for an agency to develop and maintain a working relationship with a psychologist as early as possible in the hiring process. It is important that only licensed or certified psychologists trained and experienced in law enforcement assessments conduct and interpret the evaluation.

An agency should expect the psychologist to perform several duties, including:

- Assist the agency to design interview questions used to identify the applicant’s psychological traits.
- Conduct an evaluation for employment purposes only with the new hiring agency. If an applicant is currently a peace officer with another agency, the results should have no bearing on the applicant’s current position.
- Work with the agency to generate a final report of the evaluation.
- Provide feedback to the agency, and also to the assessed individual if requested.
- Coordinate with the agency’s administration and training staff to help strengthen any developmental needs identified in the evaluation. Techniques such as coaching, simulation and evaluation of actual field performance may be used.
- Monitor the newly hired peace officer through their probationary period.
- Conduct follow up research as deemed necessary by the agency.

## **Evaluation Guidelines**

The initial decision in a pre-employment psychological evaluation is to determine the traits to be evaluated. Traits recommended for consideration include:

- decisiveness/problem-solving skills
- team orientation
- life experience
- identification with community
- intelligence
- absence of serious psychopathology
- substance abuse potential
- moral development (integrity and honesty)
- stress resistance
- respect for authority
- tenacity
- interpersonal skills
- mental stability
- anger management
- absence of bias
- assertiveness/command presence

A variety of instruments may be used including a comprehensive background investigation, an intelligence test, a personality assessment tool and a semi-structured interview. Recommended areas to be addressed in the semi-structured interview are:

### **HISTORY**

- criminal
- psychiatric
- family
- chemical use
- job/educational
- social

### **SKILLS**

- problem solving
- interpersonal

The format of a final report may vary depending on the agency. Common sections generally included are:

- purpose of the evaluation
- types of traits/qualities examined for
- limits of reliability/validity of evaluation
- hire/no hire recommendation
- conclusion